

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD  
TUESDAY, AUGUST 11, 2015, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY  
COUNCIL CHAMBERS**

**Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

**Staff Present:** Deputy City Manager Linda Dunlavy, Public Works Director Mike Allen, Police Chief Robby Russo, Police Support Supervisor Sheila Jennings, City Manager John Park, Community and Economic Development Director Brian Berndt

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:09 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Mayor Cullimore.

**2.0 CITIZEN COMMENTS**

2.1 John Silcox recently constructed the building on 6700 South Highland Drive. He expressed concern with current parking becoming two-hour parking and believes it may be hazardous not only for his patients but to those who live along the road.

2.2 Andrew Bliss, dentist practicing in the same building as Dr. Silcox welcomed anyone with concerns to speak with them. The proposed two-hour parking was of concern as many of his patients have procedures that take longer than the given time frame.

2.3 Mayor Cullimore asked staff why patient parking would be required on the street. Would there not be adequate on-site parking as required by code?

Community and Economic Development Director Brian Berndt confirmed that it meets Code.

Mayor Cullimore indicated these concerns would be taken into consideration relative to any posted limits on parking in the area.

**3.0 REPORTS/PRESENTATIONS**

**Standing Monthly/Quarterly Reports.**

**3.1 Police Report – Police Support Supervisor Sheila Jennings.**

3.1.1 Police Support Supervisor Sheila Jennings presented the police report for the month of July noting that there were 437 911 calls, 902 phone reports, and 645 on-view calls.

Of the calls, 567 were Priority 1, 406 were Priority 2, and 318 were Priority 3. Response times for Priority 1 calls averaged 3:21, Priority 2 averaged 5:43, and Priority 3 averaged 7:02.

17 thefts, 1 rape, 1 robbery, 10 DUIs were reported and there were 19 arrests for possession of drugs. Arrests included 140 adults (the highest number in the past year) and 9 juveniles. There was also 1 SWAT callout.

202 traffic citations were reported with 55 of them warnings. There were also 45 crashes with property damage, and 9 with both property damage and injury.

### 3.2 **Public Works Report – Public Works Director Mike Allen.**

- 3.2.1 Public Works Director Mike Allen presented the Public Works Report for the month of July. Asphalt maintenance is taking place at this time and crack sealing will begin mid-September.

CDBG funding from the County will be used for an ADA ramp project; and a storm drain catch basin has been installed east of Cannon Mortuary along Bengal Boulevard. Mr. Allen reported that the conduit to build the Rocky Mountain power lines is being placed on the south side of the City Hall site.

There is also a meeting scheduled with 10 property owners regarding the Fort Union and Highland Drive intersection project. Precision Concrete should be finishing their work on trip hazards this week and street sweeping was recently completed.

### 4.0 **ACTION ITEMS**

#### 4.1 **Consideration of Proposed Resolution Number 2015-50 Approving and Ratifying Entry into a Sixth Amendment to Office Lease with WLA UPU-1 and -2, LLC.**

- 4.1.1 Mayor Cullimore explained that the proposed Resolution will approve the City's entry into an amendment to the lease of the City's current office space. The purpose of the amendment is to extend the lease term to accommodate completion of the new Municipal Center Building with an expected completion date of September 2016. It represents a 10% increase in the rent starting July 2016 and allows for early termination with a \$65,000 termination fee by the end of September 2016.

- 4.1.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2015-50. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Kelvyn Cullimore-Aye. The motion passed unanimously.

- 5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250.**
- 5.1 **MOTION:** Councilman Shelton moved to adjourn the business meeting and reconvene the work session. The motion passed unanimously on a voice vote.
- 5.2 The Business Meeting adjourned at 7:37 p.m.